

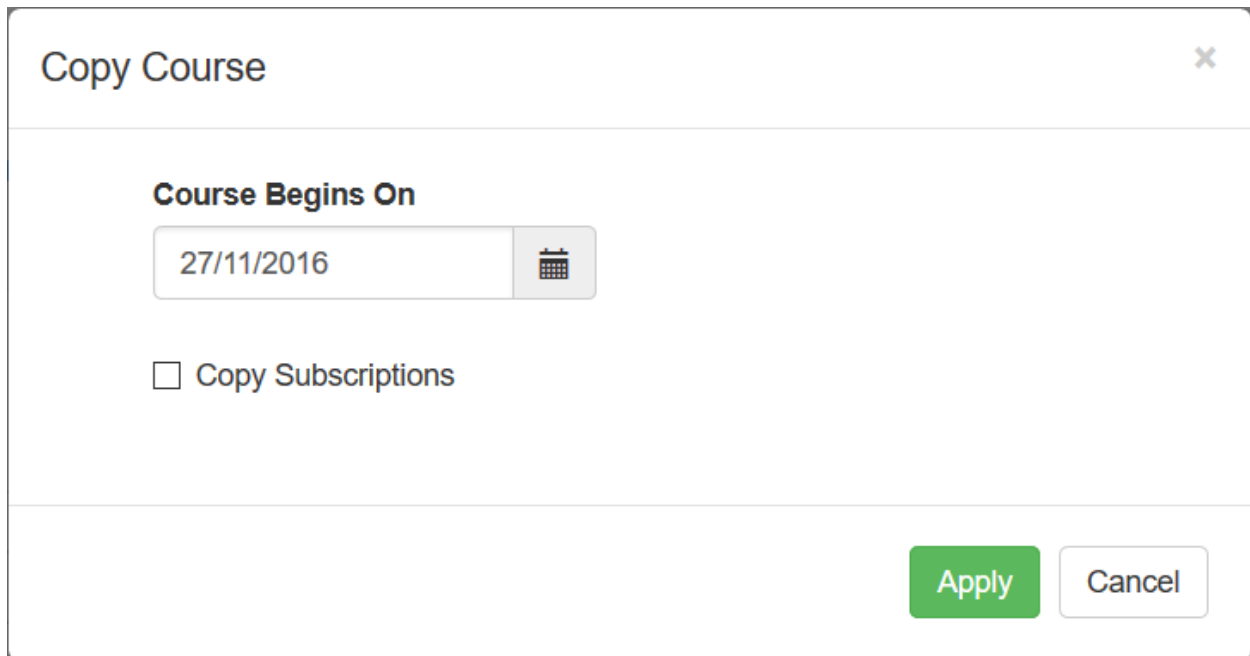
Copy an Existing Course Into a New One

You can copy an existing course and its whole structure, topics and resources into a new course, thus saving a lot of time to create similar courses.

This could be useful if you have multiple similar courses or need to copy much of a current course structure to create a new one.


To copy a course log into your Electa Live teacher or admin account (teachers must have course creator permissions).

Click on Courses -> Course Manager and find the course you are going to copy. Click the red option button next to the course and then click on Copy Course.



Copy Course ✕

Course Begins On

27/11/2016 

Copy Subscriptions

Apply **Cancel**

On the Copy Course dialog you will be prompted to specify the new beginning date of your new course and optionally you may choose to copy the course subscriptions (enrolled users).

A new course will be created in your course catalog. You can then manage the course content as you normally do with your courses.

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Electa Live Virtual Classroom, LMS - Help & Support Portal

<http://support.e-lecta.com/Knowledgebase/Article/50027>