

## Live Class Attendance Logs

To display a live session attendance records please follow the steps:

Log on as a teacher and open the calendar of live sessions

Find the live session in the calendar and click the red options button next to it.

Click **Attendance Records** from the menu.

30 Jan - 5 Feb, 2017

Starts At	Ends At	Event Details	Duration
Tuesday, January 31			
10:07 PM	10:07 PM ▶	Daily Meeting 24/7 #302	24 h.
Wednesday, February 1			
10:07 PM	10:07 PM ▶	Daily Meeting 24/7 #303	24 h.
Thursday, February 2			
09:00 PM	09:30 PM	T1 #17	30 min.
10:07 PM	10:07 PM ▶	Daily Meeting 24/7 #304	24 h.

Invite People

View Event

Modify Event

Delete Event

Copy Event

Attendance Records

The Session Attendance report displays users who were present in the live classroom during the time frame of this live event.

Electa Live Virtual Classroom, LMS - Help & Support Portal

<https://support.e-lecta.com/Knowledgebase/Article/50067>